

# MARKET LAVINGTON PARISH COUNCIL

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15<sup>th</sup> April 2026

## To Councillors:

Fred Davis (Vice-Chair); Di Fraser; Peter Joly; Ian Macqueen; Suzanne Morrison; Duncan Poole; Lesley Quigley; Alex Rose; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 21<sup>st</sup> April 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West  
Parish Clerk & RFO



## AGENDA

### Meeting of the Full Council

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion	
<b>25/26-291</b>	<b>Attendance and Apologies for Absence</b>
a) To receive any apologies for absence and consider reasons for non-attendance. b) To receive update on councillor attendance to meetings and apologies process.	
<b>25/26-292</b>	<b>Declarations of Interest and Dispensations to Participate</b>
a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.	
<b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b>	
<b>25/26-293</b>	<b>Adjournment for Public Participation (maximum of 5 minutes)</b>
Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.	
<b>25/26-294</b>	<b>Minutes of Council Meetings</b>
Meeting of the Full Council held on the 17 <sup>th</sup> February 2026 - To approve and sign the minutes as a correct record of the meeting. Meeting of the Full Council held on the 17 <sup>th</sup> March 2026 - To approve and sign the minutes as a correct record of the meeting.	
<b>25/26-295</b>	<b>Monthly Reports</b>
a) Wiltshire Councillor Report (Cllr Dominic Muns). b) Youth Council (Written report from Group Leader). To include update and consideration of the draft revised Terms of Reference document, update and any associated decisions regarding the picnic bench and any conditions/permissions regarding its location or installation.	

- c) Rights of Way Working Group (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. Including priority listing as submitted to Wiltshire Council. To make any associated decisions on these works.
- d) Community Hall Trust (written report by Cllr Poole).
- e) Friends of Canada Woods & Community Park Community Group (written report from Group Chair). To receive updates and make any associated decisions on:
  - i. Regeneration of original MLAV2 footpath through Community Park, including habitat hedging and planting of new hedgerow (previously agreed by Full Council).
  - ii. Village 'Blossom Day' event to be held at Canada Woods/Community Park on Saturday 25<sup>th</sup> April 2026.
  - iii. Distribution of recently felled timber for firewood.
- f) Any other reports.

**25/26-296 Market Lavington Neighbourhood Plan 2**

- a) Steering Group Meetings 03/03/2026 and 07/04/2026 – To note the draft minutes and ask any questions arising from them, receive any updates, and consider any matters as necessary.
- b) Site Assessment Consultation – To receive update on the consultation meetings and responses from the various site owners and developers.
- c) To consider any MLNP2 related payments since the last meeting and any further information regarding budget requirements. To include funding request for a software subscription to LandApp.

**25/26-297 Annual Parish Meeting**

To review any feedback from the Annual Parish Meeting held on Monday 13<sup>th</sup> April 2026 and to review the draft minutes of this meeting in readiness for their ratification at the 2027 meeting.

**25/26-298 Governance & Management Advisory Group**

- a) **Training** – any councillor or staff training booked or undertaken since the last meeting.
- b) **Community Governance Review** – To receive update following the Wiltshire Council Electoral Review Committee Meeting held on 26<sup>th</sup> March 2026.
- c) **Tree Policy** – To ratify revised letter to be issued to residents regarding issues with trees on Parish Council owned or land, also ratify associated updates to Parish Council Tree Policy.
- d) **Clerk's Workload** – To consider proposals regarding the monitoring and prioritisation of the Clerk's workload (see agenda item 25/26-301.c for project work proposals).

**25/26-299 Finance**

- a) To receive the draft minutes from the Finance Committee meeting held on 9<sup>th</sup> April 2026 and to consider any recommendations made by the Committee including those relating to the carrying forward of underspend on budgets from the 2025/26 financial year; also that of the proposed new management accounts reporting style.
- b) To receive and consider financial reports – receipts and payments details for March 2026 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.
- c) To approve payment of 'card / online Payments' for April 2026 – (*schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting*).
- d) Ear Marked Reserves (EMR) – To review the updated report of current EMR and make any associated decisions.
- e) Community Grant Applications – To consider for approval any applications received since the last meeting (including St Mary's PCC request for funding assistance for churchyard maintenance costs).

**25/26-300 Parish Council Land**

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) MLAV2 - Landslip and associated rectification works. To formally approve the revised cost for these works due to increases in materials and fuel costs since the original quotation was received. To also consider the licence fee issued by Wiltshire Council for the use of their land for temporary storage.
- b) Consideration of mowing and maintenance contracts for areas of amenity land. To receive updated quotation for additional land areas covered.
- c) CCTV – To receive update on correspondence received and information regarding potential CCTV at Parish Council play parks.

**25/26-301 Current and Future Projects**

To receive updates on, discuss, and make any associated decisions on the following:

- a) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting, including:
  - i. Highway improvements/traffic management proposals in the parish including road safety meeting with the village schools and any updates from Motion (Transport and Infrastructure Consultants).

- ii. New defibrillator at Kings Road – To receive update on this joint funded project with residents and Easterton PC.
- iii. Village Map – Progress update and consideration of costs and support by the Parish Council.
- b) To review and consider any sources of external funding for any of these projects and other Parish Council activities.
  - i. To review application to SSEN for replacing the lights at the Community Car Park with LEDs.
- c) To receive update on proposals for project processes, procedures, and monitoring including involvement of the Clerk's time and how funding links to ear marked reserves. To consider these proposals with a view to adoption.

**25/26-302 Highways and any other maintenance matters**

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) Parish Steward - Scheduled visits during 2026.
- b) Community Clean Up Days – To receive report on the Community Clean Up day held at Spin Hill on 21<sup>st</sup> March 2026, also to note the correspondence received from Spin Hill residents on this matter and make any associated decisions.
- c) Tasks undertaken by the Handyman and Groundwork Contractors since the last meeting and opportunity to raise any new matters for action.
- d) Northbrook – To receive update and make any associated decisions on additional pruning works to the large willow tree on the unregistered amenity land.
- e) Northbrook – To receive update on clearance work and use of equipment to manage flooding and associated spring water issues.
- f) Parsonage Lane – Update on current situation regarding fly tipping and consider any plans for moving this issue forward.
- g) Notice of Temporary Closure of: A342 (Part), Devizes and Stert (05.06.2026).
- h) Speed Indicator Devices – To receive updates on the repositioning the Parish Council owned speed cameras, particularly on Church Street and any volunteer input/support required to action.
- i) To receive any other updates.

**25/26-303 Correspondence Received**

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

- a) Minutes of the Town & Parish Clerks and Wiltshire Council Meeting held on 26<sup>th</sup> March 2026.
- b) Wiltshire Council Briefing Note no. 26-03 on Service Devolution and Asset Transfer Policy.
- c) Wiltshire Council Briefing Note no. 26-04 on the Government's Crisis and Resilience Fund, which was introduced on 1 April 2026.
- d) WALC newsletter March 2026.
- e) WALC Executive Meeting on 20<sup>th</sup> April 2026 at 6.30pm online or in person at Devizes.
- f) Wiltshire Police crimes and incidents report for Market Lavington January to March 2026 incl.
- g) Correspondence received regarding the Youth Shelter located in the Community Hall car park and make any associated decisions.
- h) Dorset & Wiltshire Fire and Rescue Service - Article on station closures for information and circulation.
- i) Wiltshire Council's Wiltshire Community Lottery Good Causes launch event on 28<sup>th</sup> April 2026 at 11am at County Hall or online on 29<sup>th</sup> April 2026 at 5.30pm.
- j) Community First – Free blood pressure checks at events and medical surveys for information and circulation.
- k) PCC 'Keeping Councillors Informed' newsletter Issue #17.
- l) WVHA - Ask the Network Bulletin & Slides from the recent Networking event for information.
- m) Wiltshire Council Digital Connectivity Team – Information on the Gigabit Broadband Voucher Scheme (GBVS) which is now open for applications until August 2026 – To review information and make any associated decisions on taking this matter forward.
- n) Wiltshire Council Waste Collections – To receive update on consultation for the proposed changes to the weekly waste collections and of the local recycling centres.
- o) EA Flood Warden Newsletter Spring 2026 issue.

To receive updates on the following previously raised matters:

- p) Wiltshire Council Electric Vehicle Infrastructure meeting on 5<sup>th</sup> March 2026 – copy of presentation slides and update.
- q) WALC Environment Network meeting on 26<sup>th</sup> March 2026 – Update from the meeting.

*Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.*

**25/26-304 Planning applications, decisions, and any other planning issues**

- a) To consider the following planning applications:
- i. Reference: **PL/2026/02406** (Notification of proposed works to trees in a conservation area)  
Address: **15 Parsonage Lane**, Market Lavington, Devizes, SN10 4AA  
Proposal: Conifer – fell; Pine – fell; 2x hedge – reduce by 5ft in height.  
Applicant: Mrs Grime.
- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
- i. None.
- c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*).
- d) To note recent planning application decisions made by Wiltshire Council:
- i. Reference: **PL/2025/04253** (Full planning permission – revised plans)  
Address: **44 High Street**, Market Lavington, Devizes, SN10 4AG  
Proposal: Alteration and subdivision of the existing buildings on site to create 4 dwellings and their associated parking arrangements.  
Applicant: WS Swift Ltd.  
Decision: **Approve with Conditions**.
  - ii. Reference: **PL/2025/04432** (Listed building consent alt/ext – revised plans)  
Address: **44 High Street**, Market Lavington, Devizes, SN10 4AG  
Proposal: Alteration and subdivision of the existing buildings on site to create 4 dwellings and their associated parking arrangements.  
Applicant: Alex Glover.  
Decision: **Approve with Conditions**
  - iii. Reference: **PL/2026/00961** (Householder planning permission)  
Address: **4 Saxon Close**, Market Lavington, Devizes, SN10 4EF  
Proposal: Removal of existing conservatory and construction of new single storey extension with internal alterations.  
Applicant: Mr & Mrs Hunter.  
Decision: **Approve with Conditions**.
- e) To note or receive any updates on any other planning matters including enforcement:
- i. Wiltshire Council Eastern Area Planning Committee Meetings.
  - ii. Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update.
  - iii. Enforcement – unauthorised access onto A360 south of Black Dog crossroads.
  - iv. Enforcement – Tree felling at The Ham.
  - v. Wiltshire Local Plan 2020-2038 Review examination.
  - vi. Wiltshire Council 2026 Planning Town and Parish Council Forum on 10<sup>th</sup> March 2026.
  - vii. Wiltshire Council update on CIL and S106 Guidance.

**25/26-305 Items for next agenda**

Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.

**25/26-306 Adjournment for Public Participation (maximum of 5 minutes)**

Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.

**25/26-307 Date and Time of Next Meeting**

The next meeting of the Full Council is the Annual Meeting and is scheduled to be held on Tuesday 19<sup>th</sup> May 2026 at 7.15pm at the Old School.